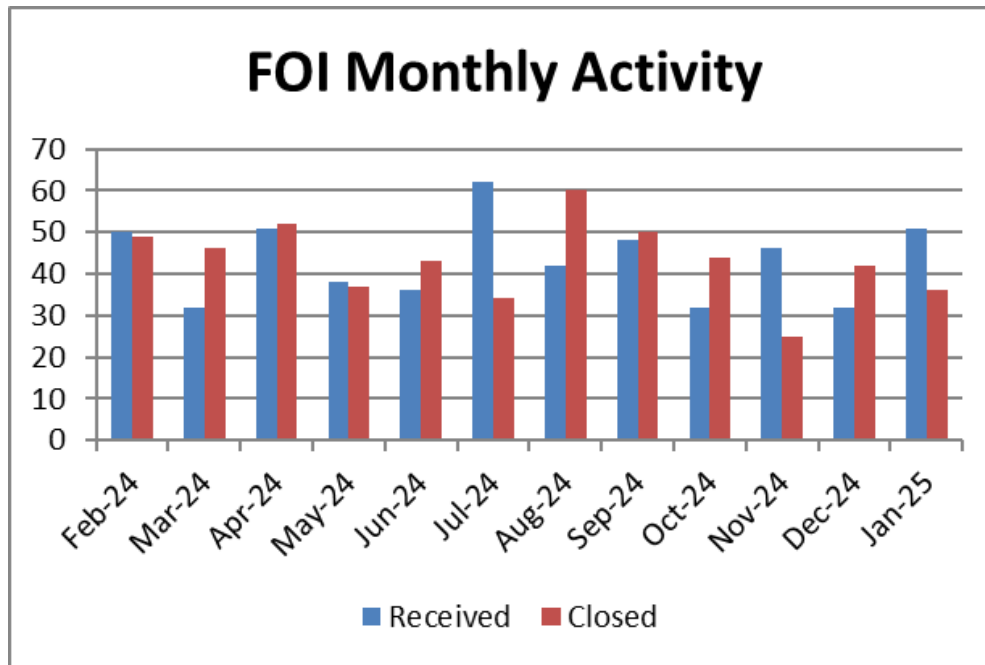


# Appendix One

## Freedom of Information (FOI) Activity Report – November 2024 to January 2025

	Feb 2023	Mar 2023	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025
FOIs Received	50	32	51	38	36	62	42	48	32	46	32	51
FOIs Closed	49	46	52	37	43	34	60	50	44	25	42	36
Statutory 20 Day Deadline Breaches	0	0	0	0	0	0	0	0	0	0	0	2



### FOI Activity Analysis

For the period 01 November 2024 to 31 January 2025, C&M ICB received a total of 129 FOI requests and responded to a total of 103 FOI requests.

For the period 01 November 2024 to 31 January 2025, the average number of FOI requests received per month was 43, which is an increase from 41 in relation to the previous reporting period (August 2024 – October 2024) average.

An exceptionally larger than average number of FOI requests were received in the month of January 2025, following a lull in the month prior of December 2024.

### Exemptions Applied in FOI Responses

For the period 01 November 2024 to 31 January 2025, C&M ICB applied a total of 7 FOI exemptions withholding disclosure of all/part of information requested, broken down by the below FOI Sections:

- Section 12: *Compliance Exceeds Appropriate Limit* [3]
- Section 22: *Information Intended for Future Publication* [1]
- Section 40: *Personal Information* [3]

Total FOIs received 2023/24:

**542**

Total FOIs received 2024/25\*:

**438**

FOI Average 2023/2024 (received):

**45.1 per month**

FOI Average 2024/2025\* (received):

**43.8 per month**

\* 01/04/24 – 31/01/25.

## Compliance

For the period 01 November 2024 to 31 January 2025, C&M ICB were 98% compliant in responding to FOI requests within the statutory timescale (20 working days). These are the first breaches recorded by the ICB since July 2022 - on 2 occasions the ICB failed to provide a response to requests due out in the month of January 2025. On both occasions this was due to a delay in receiving the relevant information from the ICBs Contracting Department. Additionally, on 5 occasions the initial response provided did not include all information requested due to a delay in receiving all of the requested information in response to all questions – x2 of these related to information held by the ICBs Contracting Department and x3 from Place CHC Services. Where this occurred a full or updated response including the previously omitted pieces of information were provided to the applicant once received by the central ICB FOI Team.

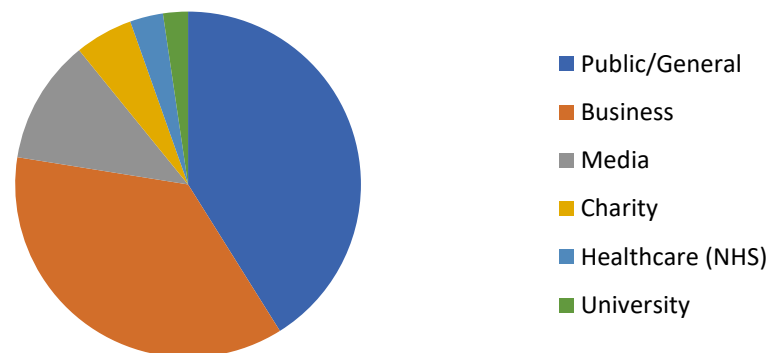
## Internal Reviews / Clarification Requests

For the period 01 November 2024 to 31 January 2025, C&M ICB received a total of 6 requests for a review/clarification of previous FOI responses provided during this period. All of these requests for a review/clarification related to the information previously provided being expanded on, further/additional information in relation to the previous request, or requesting a review of the previous response. On one occasion the review identified previous figures provided by the ICBs Finance Department in relation to Service Development Funding were not accurate and a revised response was provided. No other internal reviews undertaken resulted in the original response being changed.

### Source of FOI Requests Received

Applicant Type	Number of Requests Received Nov 24 - Jan 25
Public/General	53
Business	47
Media	15
Charity	7
Healthcare (NHS)	4
University	3

### Source of FOI Requests Received Nov 24 - Jan 25



## Themes/Topics of FOI Requests Received

For the period 01 November 2024 to 31 January 2025, the following were noted as themes/topics of interest in the FOIs received:

- *NHS Continuing Healthcare / Care Package Commissioning*
- *Weight Management Services / Weight Loss Drugs*
- *ADHD and ASD Services*
- *NHS Dental Contracting*
- *Service Contracting Information.*