

**Cheshire and Merseyside
Health and Care Partnership**

Integrated Care Systems (ICS)

**Memorandum of Understanding
(Tier Zero)**

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Memorandum of Understanding (Tier Zero)

The organisations signing this Memorandum of Understanding (Tier Zero) recognise a collective responsibility to minimise the burden of data collection and to ensure that data collected is done so lawfully, and is used effectively, to support the overall aims of all partner organisations within the Cheshire and Merseyside Health and Care Partnership (C&M HCP).

It is recognised that the Integrated Care Board (ICB) will become the statutory organisation from 1st July 2022, and that this Digital Programme comes under the Integrated Care Systems (ICS). In recognition of this, the Tier Zero has been updated in June 2022, ready for the July 2022 transfer.

This Memorandum of Understanding is part of a framework designed to support information sharing initiatives within Cheshire and Merseyside.

Nationally, organisations involved in the commissioning and provision of health and social care services are identifying substantial requirements to share and use Personal Confidential Data (PCD) in order to:

- Deliver safe and effective direct care to service users supported by information held by other organisations
- Plan and organise appropriate care/services for people
- Deliver planned improvements in care delivery and financial efficiency
- Protect vulnerable people from harm

The increasing need for organisations to appropriately share information is emphasised in:

- ✓ The addition of a seventh Caldicott Principle in 2013: *“The duty to share information can be as important as the duty to protect patient confidentiality”*
- ✓ The introduction of the Health and Social Care (Safety and Quality) Act 2015, which sets out a legal duty requiring health and adult social care bodies to share information with each other for the direct care of individuals.

Signatory Sheet

Memorandum of Understanding (Tier Zero)

Commitment to the Key Principles:

- Data will only be shared and processed where there is a legal basis to do so.
- Data should be collected once, shared appropriately and used in a way which is compatible with the legal basis.
- Collection and sharing of data should be fully supported by a Data Protection Impact Assessment (DPIA).
- To ensure the security of data when stored and during transmission.
- All staff with access to shared data will undertake Data Protection training at least once per year, and that the training will also ensure that staff groups are aware of their personal responsibilities in relation to the use of personal data.
- The organisation will have in place appropriate policies and procedures that ensure data is only used, processed and stored in a way which is compliant with the UK GDPR Data Protection Principles.

I, **[Insert Name here]**, agree that as the **[Insert Job Title / Role here]** for **[Insert Name of Organisation here]** we are committed to the above key principles of this strategic Memorandum of Understanding (Tier Zero).

Signature:	
Date:	
Your name:	
Your Job Title / Role:	
Your email address:	
Name of Organisation:	

Partner Organisation / Services to this Memorandum of Understanding

The intended partnership of this Memorandum of Understanding (Tier Zero) is as indicated below but does not exclude other partners who may be identified and included at a later date e.g. Hospices. The list will be updated on a regular basis.

The partner organisations also include all GP Practices across Cheshire and Merseyside, and listed at Annex A.

The ICS and ICB commit to work with member GP Practices through appropriate local arrangements to gain sign up to this MOU.

Partner Organisations	ICO Number
Cheshire and Merseyside Integrated Care Board	ZB340514
Arden and Greater East Midlands Commissioning Support Unit (AGEMCSU)	Part of NHS England
Midlands and Lancashire Commissioning Support Unit (MLCSU)	Part of NHS England
Alder Hey Children’s NHS Foundation Trust	Z1435601
Bridgewater Community Healthcare NHS Foundation Trust	Z2436346
Cheshire and Wirral Partnership NHS Foundation Trust	Z5225526
Cheshire East Council	Z1543115
Cheshire West and Chester Council	Z1542890
Countess of Chester Hospital NHS Foundation Trust	Z6903413
East Cheshire NHS Trust	Z7573067
Halton Borough Council	Z4803991
Knowsley Borough Council	Z5775143
Liverpool City Council	Z7624756
Liverpool Heart and Chest NHS Foundation Trust	Z4762537
Liverpool University Hospitals NHS Trust	Z9553640
Liverpool Women’s NHS Foundation Trust	Z7119932
Mersey Care NHS Foundation Trust	Z6634416
North West Ambulance Service (NWAS)	Z9603234
Primary Care 24 (Merseyside) Limited	Z9410058
Sefton Council	Z6451588
Southport & Ormskirk Hospital NHS Trust	Z667261X
St Helens and Knowsley Teaching Hospitals NHS Trust	Z5040527
St Helens Council	Z5666620

The Clatterbridge Cancer Centre NHS Foundation Trust	Z7367711
The Mid Cheshire Hospitals NHS Foundation Trust	Z4846564
The Walton Centre NHS Foundation Trust	Z6052598
Warrington and Halton Teaching Hospitals NHS Foundation Trust	Z5654134
Warrington Borough Council	Z4794892
Wirral Community Health and Care NHS Foundation	Z2567487
Wirral Council	ZA222838
Wirral University Teaching Hospital NHS Foundation Trust	Z1092834

Other Services and Organisations in place to date
1) Cheshire Care Record
2) Wirral Care Record
3) St Helens Care Record
4) CWP Out of Hours Service
5) Wirral GP OOH Service
6) St Helens Rota OOH
7) Southport and Formby Health Ltd
8) South Sefton Primary Healthcare Ltd
9) University of Liverpool
10) Liverpool University John Moores

The Lancashire and South Cumbria partners listed below commit to work with Cheshire and Merseyside partners (and vice versa) with the digital programmes, in particular with Share2Care (e-Xchange platform), and so are part of this MOU.

Data is shared with health and social care partners outside of the Cheshire and Merseyside ICS. Currently this is limited to sharing with health and social care organisations in Lancashire and South Cumbria via an e-Xchange platform connection. Over time sharing will be extended to other organisations with legitimate direct care relationships. The list of Lancashire and South Cumbria Data Controllers are below:

Partners in Lancashire and South Cumbria	<p>Each GP Practice across the Integrated Care Systems of Lancashire and South Cumbria</p> <ul style="list-style-type: none"> a) Blackburn with Darwen Borough Council b) Blackpool Borough Council c) Blackpool Teaching Hospitals NHS Foundation Trust d) East Lancashire Hospitals NHS Trust e) Lancashire and South Cumbria NHS Foundation Trust f) Lancashire County Council g) Lancashire Teaching Hospitals NHS Foundation Trust h) University Hospitals of Morecambe Bay NHS Foundation Trust
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Other Partners providing and/or receiving Data to date

Record	Partner	Provide data and/or Receive/view data	ICO Number
Cheshire Care Record	a) The End of Life Partnership Limited (EPaCCs)	Provide & Receive	Z6557193
Cheshire Care Record	b) East Cheshire Hospice	Receive	Z5339626
Cheshire Care Record	c) St Lukes Hospice (Cheshire)	Receive	Z5082264
Cheshire Care Record	d) Hospice of the Good Sheppard	Receive	ZA915029
Cheshire Care Record	e) Christie Hospital NHS Trust	Provide	Z7091213
Cheshire Care Record	f) South Cheshire & Vale Royal Primary Care Access Hub g) (GP Out of Hours - GP Alliance)	Receive	ZA649609
St Helens Care Record	h) St Helens Rota	Receive	Z4756501
St Helens Care Record	i) St Helens Change, Grow, Live	Provide & Receive	Z9124986
Wirral Care Record	j) Wirral Hospice St John's	Provide & Receive	Z5006126
Warrington & Halton 136867 data flow	k) Halton Haven Hospice	Receive (work in progress)	Z682975X
Warrington & Halton 136867 data flow	l) Appleton Health Plus (Hospice in Warrington)	Receive (work in progress)	Z8278208
n/a	m) Primary Eyecare Services Limited	Provide & Receive	Z3576057
CIPHA Population Health	n) Cheshire Fire and Rescue Service	Receive	Z8794739
CIPHA Population Health	o) Merseyside Fire and Rescue Service	Receive	Z4919035
Share to Care	p) C&M Coroner's Offices	Receive	Come under Local Authority
Share to Care	q) C&M Medical	Receive	Come under NHS Trust

	Examiner's Offices		
Share to Care	r) C&M Change Grow Live	Receive	Z9124986

Additional Data Processors may be added over time, such as when additional software is needed to support the programme for direct patient care. Access may also be given to other Data Controllers over time, so that data will be available to clinical staff in other areas, who have a legitimate reason to access it for their patient's direct care. If Data Controllers or Data Processors are added to this Data Sharing Arrangement, it will be made available to the existing Partners.

ANNEX A – List of GP Practices in Cheshire and Merseyside

Org Code	Name
Cheshire GP Practices	
N81024	Swanlow Medical Centre
N81040	High Street Medical Practice
N81074	Launceston Close Surgery
N81123	Willow Wood Surgery
N81127	Weaver Vale Surgery
N81049	Knutsford Medical Partnership
N81009	Heath Lane Medical Centre
N81034	Boughton Medical Group
N81046	Park Medical Centre
N81100	Upton Village Surgery
N81060	Neston Surgery
N81125	Neston Medical Centre
Y04664	Willaston Surgery (under CWP management)
N81008	Cedars Medical Centre
N81032	Ashfields Primary Care Centre
N81039	Oaklands Medical Centre
N81043	Haslington Surgery
N81071	Greenmoss Medical Centre
N81111	Merepark Medical Centre
N81642	Waters Edge Medical Centre
N81022	Middlewood Partnership / Bollington Medical Centre
N81001	Audlem Medical Centre
N81010	Nantwich Health Centre
N81047	Kiltearn Medical Centre
N81090	Tudor Surgery
N81614	Wrenbury Medical Centre
N81002	Kenmore Medical Centre
N81033	Alderley Edge Medical Practice
N81069	Chelford Surgery
N81070	Handforth Health Centre
N81086	Wilmslow Health Centre
Y05750	The David Lewis Medical Practice
N81079	The Elms Medical Practice
N81080	Northgate Medical Centre
N81081	Garden Lane Medical Centre
N81102	Fountains Medical Practice

N81121	Northgate Village Surgery
N81655	St Werburgh's Medical Practice for the Homeless
N81006	Bunbury Medical Practice
N81018	Tarporley Health Centre - Dr Campbell & Partners
N81031	Tarporley Health Centre - Drs Adey & Dancy
N81038	Laurel Bank Surgery
N81120	Kelsall Medical Centre
N81624	The Village Surgeries Group
N81082	City Walls Medical Centre
N81101	Handbridge Medical Centre
N81115	Lache Health Centre
N81626	Western Avenue Medical Centre
N81016	Millcroft Medical Centre
N81053	Earnswood Medical Centre
N81013	High Street Surgery
N81029	South Park Surgery
N81062	Cumberland House
N81085	Park Lane Surgery
N81088	Park Green Surgery
N81632	Broken Cross Surgery
N81005	Helsby And Elton Practice
N81030	The Knoll Surgery
N81050	Great Sutton Medical Centre
N81063	York Road Group Practice
N81092	Hope Farm Medical Centre
N81093	Whitby Group Practice Surgery
N81117	Old Hall Surgery (under CWP management)
N81607	Westminster Surgery (under CWP management)
N81025	Firdale Medical Centre
N81051	Weaverham Surgery
N81055	Watling Medical Centre
N81061	Witton Street Surgery
N81067	Oakwood Medical Centre
N81087	Danebridge Medical Centre
N81113	Middlewich Road Surgery
N81027	Readesmoor Medical Centre
N81052	Lawton House Surgery
N81077	Holmes Chapel Health Centre
N81118	Meadowside Medical Centre
N81044	The Hungerford Medical Centre

N81068	Grosvenor Medical Centre
N81084	Rope Green Medical Centre
Halton GP Practices	
N81019	Castlefields Health Centre
N81054	Weaver Vale Practice
N81057	Tower House Practice
N81066	Grove House Practice
N81072	Murdishaw Health Centre
N81096	Brookvale Practice
N81011	Bevan Group Practice
N81035	Appleton Village Surgery
N81037	Beeches Medical Centre
N81045	Peelhouse Medical Plaza
N81064	Dr Koya's Practice, Newtown Surgery
N81119	Hough Green Health Park
N81619	Oaks Place Surgery
N81651	Upton Rocks Surgery
Knowsley GP Practices	
N83009	Wingate Medical Centre
N83032	Millbrook Medical Centre
N83033	St Laurence's Medical Centre
N83055	Trentham Medical Centre
N83601	The Macmillan Surgery
N83608	Tower Hill Primary Care Residential & Community Centre
N83014	Dinas Lane Medical Centre
N83015	Bluebell Lane Medical Practice
N83018	Stockbridge Village Health Centre
N83025	Cornerways Medical Centre
N83030	Pilch Lane Surgery
N83610	Colby Medical Centre
N83619	Roby Medical Centre
N83621	Hillside House Surgery
N83622	Primrose Medical Practice
N83013	The Health Centre Surgery
N83024	Park House Medical Centre
N83028	Aston Healthcare Limited
N83031	Roseheath Surgery
N83043	Longview Medical Centre
N83047	Tarbock Medical Centre
N83603	Prescot Medical Centre

N83605	Hollies Medical Centre
N83609	Cedar Cross Medical- Dr K Kyaw Practice
N83633	Nutgrove Villa Surgery
Liverpool GP Practices	
N82024	West Derby Medical Centre
N82041	Oak Vale Medical Centre
N82058	Rock Court Surgery
N82094	Belle Vale Health Centre
N82104	Dr Bainbridge, Stoneycroft Mc
N82633	Calvary Medical Centre
N82033	Dingle Park Practice
N82054	Abercromby Holistic Health Centre
N82070	The Elms Mc
N82076	Princes Park Health Centre
N82082	St James Mc
N82115	Dr Chung's Practice, Vauxhall Health Centre
N82117	Brownlow Group Practice Central
N82617	Brownlow Health @ Marybone
N82645	Brownlow At Kensington
N82011	Priory Medical Centre
N82052	Townsend Medical Centre
N82081	Islington House
N82095	Albion Surgery
N82099	Mere Lane Group Practice
N82669	Great Homer Street Medical Centre
N82003	Dovecot HC
N82074	Old Swan HC
N82090	Green Lane MC
N82093	Derby Lane MC
N82663	Dr Pramanik's- Hornspit Mc
N82670	Park View
N82022	Edge Hill HC
N82046	Sefton Park MC
N82065	Earle Road Medical Centre
N82089	Picton Medical & Children's Centre
N82091	Riverside Centre for Health
N82641	Sandringham Mc
N82646	Drs Hegde And Jude'S Practice
N82662	Dunstan Village Group Practice
N82002	Yew Tree Centre

N82067	Dr Das's - Benim Mc
N82086	Abingdon Family Health Centre
N82103	Anfield Group Practice
N82113	Fairfield General Practice
N82668	Walton Village Medical Centre
N82671	Dr Ramamoorthy's- Bigham Road Mc
N82678	Stopgate Lane Medical Centre
N82001	Margaret Thompson M C
N82004	Garston Family Health Centre
N82009	Grassendale Medical Practice
N82034	Village Surgery
N82035	Mather Avenue (The Surgery)
N82036	Netherley Health Centre
N82039	Storrdsdale Medical Centre
N82050	Gateacre Medical Centre
N82062	Fulwood Green Mc
N82066	Woolton House Medical Centre
N82073	The Ash Surgery
N82084	Gateacre Brow
N82106	The Village Medical Centre
N82109	Speke Neighbourhood Health Centre
N82116	Hillfoot Health
N82650	Speke Health Centre / Dr Singh & Dr Bicha's Surgery
Y00110	West Speke Health Centre - Primary Care Connect
N82048	Walton Medical Centre
N82049	Westminister Medical Centre
N82077	Bousfield Surgery
N82078	Bousfield Health Centre
N82097	Grey Road Surgery
N82101	Kirkdale Medical Centre
N82651	Stanley Medical Centre
N82018	Ellergreen Medical Centre
N82019	Langbank Medical Centre
N82083	Jubilee Medical Centre
N82087	Gillmoss Medical Centre
N82655	Moss Way Surgery
N82676	Fir Tree Medical Centre
N82014	Lance Lane
N82026	Penny Lane Surgery
N82059	The Surgery (Greenbank Drive)

N82079	Greenbank Rd Surgery
N82092	The Valley Medical Centre
N82107	Edge Hill Health- Mossley Hill Medical Centre
N82108	Rutherford Medical Centre
N82664	Rocky Lane Medical Centre
N82037	Westmoreland GP Centre
N82053	Aintree Park Group Practice
N82110	Long Lane Medical Centre
N82648	Poulter Road Medical Centre
South Sefton GP Practices	
N84004	Glovers Lane Surgery
N84023	Bridge Road Medical Centre
N84027	Orrell Park Medical Centre
N84029	Ford Medical Practice
N84035	15 Sefton Road Dr Mcelroy
N84043	Seaforth Village PC24
N84605	Litherland Townhall PC24
N84615	Rawson Road Surgery
N84630	Netherton Practice PC24
N84015	Bootle Village Surgery
N84016	Moore Street Medical Centre
N84019	North Park Surgery
N84028	The Strand Medical Centre
N84034	Park Street Surgery
N84038	Concept House Surgery
N84626	Hightown Village Surgery
N84001	42 Kingsway
N84007	Drs Misra & Bird
N84011	Eastview Surgery
N84020	Blundellsands Medical Centre
N84025	Westway Medical Centre
N84026	Crosby Village Surgery PC24
N84041	30 Kingsway
N84621	Thornton Village Surgery PC24
N84627	Crossways Practice PC24
Y00446	Maghull PC24
N84002	Aintree Road Medical Centre
N84003	High Pastures Surgery
N84010	Maghull Family Surgery
Southport & Formby GP Practices	

N84012	Ainsdale Medical Centre
N84014	Ainsdale Village Medical Centre
N84024	The Grange Surgery
N84037	Lincoln House
N84625	The Family Surgery
N84006	Chapel Lane Medical Centre
N84618	The Hollies
N84008	Norwood Surgery
N84017	Churchtown Medical Centre
N84613	The Corner Surgery
N84614	Marshside Surgery
N84005	Cumberland House Medical Centre
N84013	Christina Hartley Medical Practice
N84021	St Marks Medical Centre
N84617	Kew Surgery
N84018	The Village Surgery Formby
St Helens GP Practices	
N83023	Atlas Medical Practice
N83002	Patterdale Lodge Medical Centre
N83005	Vista Road Surgery
N83020	Haydock Medical Centre (including Lime Grove Surgery)
N83045	Newton Medical Centre
N83624	Dr Rahil's Surgery
N83628	Newton Community Hospital Practice
N83003	Ormskirk House Surgery
N83006	Phoenix Medical Centre
N83007	Lingholme Health Centre
N83017	Hall Street Medical Centre
N83026	Parkfield Surgery
N83027	Central Surgery
N83637	Newholme Surgery
Y02510	Marshalls Cross Medical Centre
N83001	Rainbow Medical Centre
N83008	Ferguson Family Medical Practice / Berrymead Health Centre
N83010	Rainhill Village Surgery
N83012	Mill Street Medical Centre
N83021	Four Acre Health Centre
N83035	Spinney Medical Centre
N83050	Bowery Medical Centre
N83053	Longton Medical Centre

N83614	Eccleston Medical Centre
N83635	Crossroads Surgery
N83041	Rainford Health Centre
N83049	The Kenneth Macrae Medical Centre
N83054	Bethany Medical Centre
N83620	Sandfield Medical Centre
Y00475	Garswood Surgery
N83019	Billinge Medical Practice
Warrington GP Practices	
N81048	Fearnhead Cross Medical Centre
N81109	Padgate Medical Centre
N81114	Birchwood Medical Centre
N81089	Greenbank Surgery
N81107	The Surgery
N81637	Cockhedge Medical Centre
Y01108	Fairfield Surgery
N81007	Holes Lane Medical Centre
N81041	Helsby Street Medical Centre
N81014	Brookfield Surgery
N81065	Latchford Medical Centre
N81108	Lakeside Surgery
N81623	Stretton Medical Centre
N81075	Stockton Heath Medical Centre
N81036	Springfields Medical Centre
N81059	Culcheth Medical Centre
N81083	Parkview Medical Centre
N81122	Westbrook Medical Centre
N81645	4 Seasons Medical Centre
Y04925	Chapelford Medical Centre
N81012	Guardian Medical Centre
N81020	Penketh Health Centre
N81028	Causeway Medical Centre
N81056	Folly Lane Medical Centre
N81097	Dallam Lane Medical Centre
N81628	Eric Moore Partnership Medical Practice
Wirral GP Practices	
N85003	The Allport Surgery
N85005	Eastham Group Practice
N85006	Civic Medical Centre
N85047	The Orchard Surgery

N85617	Spital Surgery
N85012	St George's Medical Centre
N85023	Manor Health Centre
N85024	Somerville Medical Centre
N85025	St Hilary Group Practice
N85027	Central Park Medical Centre
N85052	Grove Road Surgery
N85616	Liscard Group Practice
N85620	The Village Medical Centre
N85629	Egremont Medical Centre
N85640	Leasowe Primary Care Centre
N85648	Blackheath Medical Centre
N85028	Moreton Cross Group Practice
N85040	Moreton Health Clinic
N85046	Hoylake Road Medical Centre
N85048	Moreton Medical Centre
N85059	Hoylake & Meols Medical Centre
N85002	Marine Lake Medical Practice
N85007	Heswall & Pensby Group Practice
N85008	West Wirral Group Practice
N85009	Commonfield Road Surgery
N85013	Upton Group Practice
N85032	Greasby Group Practice
N85014	Townfield Health Centre
N85015	Devaney Medical Centre
N85016	Riverside Surgery
N85017	Cavendish Medical Centre
N85018	The Villa Medical Centre
N85019	Whetstone Medical Centre
N85020	St Catherine's Surgery
N85021	Hamilton Medical Centre
N85022	Holmlands Medical Centre
N85031	Gladstone Medical Centre
N85037	Heatherlands Medical Centre
N85038	Vittoria Medical Centre (G)
N85044	Paxton Medical Practice
N85054	Kings Lane Medical Practice
N85057	Teehey Lane Medical Centre
N85633	Church Road Surgery
N85634	Vittoria Medical Centre (K)

N85643	Prenton Medical Centre
N85034	Parkfield Medical Centre
N85053	Field Road Health Centre