

**Your Request:**

**The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:**

- 1) Contract Reference -Unique reference number associated with the contract.**
- 2) Contract Title**
- 3) Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.**
- 4) Supplier Name**
- 5) Spend (Total, Annual or contract value)**
- 6) Contract's Duration**
- 7) Contract's Extensions**
- 8) Contract's Start Date**
- 9) Contract's Expiry Date**
- 10) Contract Description [Please provide me with as much detail as possible.]**
- 11) Contact Owner (Person that manages the contract register)**
- 12) CPV codes/Pro-Class**

**Our Response:**

1 – 12) Please find enclosed 'FOI00235Table' spreadsheet which details the information taken from NHS Cheshire & Merseyside ICB's 'Contract Repository' which lists all current former CCG existing/live contracts (as of 26 January 2023).

Please note that the 'Contract Repository' document does not detail the following columns/headings that you have requested and are therefore not contained within the enclosed table:

1) *Contract Reference* -Unique reference number associated with the contract – NHS Cheshire & Merseyside ICB does hold information on the contract reference numbers for each contract listed in the enclosed table. However, these are not centrally located or listed on the Contract Repository. To comply with this part of your request it would require a member of staff to search, locate, retrieve and extract the contract reference number from within each individual contract folder. Based on it taking a member of staff approximately 10 minutes to locate each individual contract reference number for all 4720 contracts listed, this would equate to approximately 787 hours of staff time to undertake this task and populate this information into the enclosed table.

NHS Cheshire & Merseyside ICB has estimated that compliance with this part of your request for information would therefore exceed the appropriate cost limit of

£450 (18 hours in staff time). NHS Cheshire & Merseyside ICB is therefore engaging Section 12: 'Exemption where cost of compliance exceeds appropriate limit', of the Freedom of Information Act 2000 in relation to this part of your request.

6) *Contract's Duration* – NHS Cheshire & Merseyside ICB does not hold information that separately lists each individual contract's duration. However, this can be calculated and obtained by referring to the contract start/end dates listed.

11) The names of individual members of staff are considered by NHS Cheshire & Merseyside ICB to constitute 'personal information' under the Data Protection Act and, as a result, are exempt from disclosure under section 40 (2) of the Freedom of Information Act 2000.

12) *CPV codes/Pro-Class* – NHS Cheshire & Merseyside ICB does not hold information that lists each individual contract's CPV/Pro-Class code. This information would be held by the listed provider of each contract.

**Your Request:**

**Contract Data/API Contact Details**

**13) Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.**

**Our Response:**

13) NHS Cheshire & Merseyside ICB's current Contract Repository is not stored on a CRM, but instead on excel spreadsheets, so there is no API integration. NHS Cheshire & Merseyside ICB does not currently have a specific person designated as being overall responsible for the Contract Repository.